

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF THE
CASTRO VALLEY SANITARY DISTRICT
HELD ON JUNE 17, 2008**

[1. Call to order, Roll Call, and Pledge of Allegiance.]

The Special Meeting of the Board of Directors of the Castro Valley Sanitary District was called to order by President Johnson at 6:07 p.m., Tuesday, June 17, 2008, at the District Office. The Pledge of Allegiance was led by President Johnson.

ROLL CALL:

PRESENT: DIRECTORS Akagi, Francis, Johnson, McGowan and Waespi

ABSENT: None

LATE: None

Staff in attendance:
Roland Williams, General Manager
Anthony Varni, District Counsel

Others in attendance are listed on the attached attendance sheet.

[2. Items from the Public.]

There were no comments from the public.

[3. Castro Valley Sanitary District Shop Conversion.]

A. RESOLUTION NO. 3171 – APPROVING PLANS AND SPECIFICATIONS FOR CVSD SHOP CONVERSION, DISTRICT PROJECT NO. 65 (2008-01).

Manager Williams presented the project to remodel the existing workshop into office space. The project has been budgeted for the past two cycles and plans and specifications are ready for consideration by the Board. President Johnson asked if bathrooms would be provided in the new office space. Manager Williams stated there are not and the existing restrooms are close enough to be used by staff working in the new space.

There being no further discussion, Member Waespi made a motion to adopt the resolution. The motion was seconded by Member Francis and passed on a roll call vote 5 - 0.

ROLL CALL

AYES: DIRECTORS Akagi, Francis, Johnson, McGowan and Waespi
NOES: None
ABSENT: None

MOTION CARRIED

B. RESOLUTION NO. 3172 – CALLING FOR BIDS FOR CVSD SHOP CONVERSION, DISTRICT PROJECT NO. 65 (2008-01).

Manager Williams presented the item with no further comment.

There being no further discussion, Member Francis made a motion to adopt the resolution. The motion was seconded by Member McGowan and passed on a roll call vote 5 - 0.

ROLL CALL

AYES: DIRECTORS Akagi, Francis, Johnson, McGowan and Waespi
NOES: None
ABSENT: None

MOTION CARRIED

[4. *Presentation by EMC regarding Commercial Customers Survey.*]

Manager Williams introduced Sara Labatt and Alex Evans of EMC. EMC conducted a survey of commercial customers in the District to determine if bundling of garbage and recycling service is practical and feasible. Sara Labatt made a presentation of the methodology, key finding, opinion environment, garbage capacity reduction, the new contract, bundled versus “a la carte” service, and the materials used in the survey. It was reported that 40 interviews were conducted, 30 by phone and 10 in person. Ms. Labatt stated most interviews were recorded and are considered confidential. The results of the survey are that most businesses do not like the rate increase but are more likely to favor the bundled rate if it will save them some money. Member Waespi asked why are the tapes confidential. Ms. Labatt stated it allows for more honest and candid responses. Member Waespi asked for a breakdown of the business types surveyed. Ms. Labatt stated she did not have the information available but will get such to the District. Member Waespi asked to hear the tapes. Ms. Labatt stated she will make the tapes available to the District. Member McGowan asked the phrasing of the question of bundling where it stated that businesses would get a discount for replacing existing garbage capacity with recycling capacity. He stated the question would lead businesses to want bundling. Ms. Labatt stated it was her understanding that bundled would be less expensive than “a la carte”. Member McGowan stated that would be true only if the business could really use the recycling service to

its full extent. The Board thanked EMC for the report. Manager Williams also thanked EMC for their work.

[5. Solid Waste Services Contract.]

Manager Williams stated all matters have been resolved with the exception of one item in the agreement concerning the change in law provision on closure/post closure matters. A list of questions provided by the Board was presented to the Board in a memorandum. There were 36 questions. Manager Williams addressed each question. Member Waespi questioned the large commercial container (10 to 40 cubic yard) rate in the new agreement versus the existing rate. Manager Williams said he would need to review and compare the rates. There was a lengthy discussion about various issues concerning the contract. President Johnson asked Manager Williams, District Counsel Varni, and Consultant Hutchinson their thoughts on the new contract. All responded that the District should move forward with an authorization of the General Manager to enter into an agreement with Waste Management of Alameda County, Inc. Member McGowan asked District Counsel should the District wait until the agreement is complete before the authorization. Counsel Varni stated the District could wait and bring back to the next Board meeting for consideration.

There being no further discussion, a motion was made by Member Akagi to direct staff to complete all sections of the agreement, provide a fully populated unbundled commercial rate sheet, provide a large commercial container, existing vs. new agreement, rate comparison, provide an explanation of the \$5 million buy-down, and tapes and business-type breakdown from the EMC survey. The item to consider the new agreement will be tabled until the next Board meeting when all the above items have been addressed. The motion was seconded by Member Waespi and passed on a 5-0 vote.

[6. Strategic Plan Update.]

Manager Williams presented a memorandum giving an update on the District's 5-year strategic plan. Staff meetings have been conducted and an action plan with a time line was presented. Board Members were given a SLOTS (strengths, limitations, opportunities and threats) and stakeholders worksheet to complete. The worksheets are to be completed by the Board and returned to the District by June 27, 2008.

[7. Residential Food Scrap Recycling Marketing Campaign Photo Presentation.]

Manager Williams made a power point presentation of the residential food scrap recycling campaign update. The presentation showed the elements of the program to date including bill inserts, food scrap recycling guide, fast cash for food scraps reward program, CV Forum ads, BART ads, shopping cart ads and reusable bag give-away. It was reported the goal of the program was 40% by July 2008; currently the participation rate is about 37%. Manager

Williams reported the program is on time and on budget.

[8. Miscellaneous Comments from Board Members and Staff.]

Member Waespi stated Stopwaste.org is considering raising the Alameda County Waste Management Authority Facilities Fee from \$1.00 to \$2.00 per ton delivered to the landfill. He also noted that Executive Director Karen Smith is retiring.

Member Francis stated he would be attending the Driver Appreciation lunch on June 18th. Member Johnson and Waespi will also be in attendance.

Member Johnson stated he will be on vacation starting June 30 and will not be at the next Board meeting. He will call into the meeting and asked Member McGowan to run the meeting.

[9. Adjournment of Meeting.]

There being no further business to come before the Board, President Johnson adjourned the meeting at 9:00 p.m.

Respectfully submitted,

Daniel M. Akagi,
Secretary of the Sanitary Board